"Building bridges between tomorrow and today."

ENROLLMENT PACKET

Bering Strait School District
PO Box 225
Unalakleet, AK 99684
(907) 624-4289
www.bssd.org

Updated MARCH 2019
Dear Parent/Guardian:

Welcome to Bering Strait Schools. In order to enroll your child in our school system, you will need to complete the attached enrollment packet and provide the following required documentation.

- **Updated Immunization Records**
- **Birth Certificate**

Alaska Immunization Regulations 4 AAC 06.055 and 7 AAC 57.550 require that all children in Alaska public/private schools, certified preschools, and licensed child care facilities be immunized, unless he/she is exempt due to medical contraindications, disease history, or religious reasons. During a vaccine-preventable disease outbreak in a school or child care facility, an exempted child may be excluded from school or child care until he/she is determined to no longer be at risk of developing the disease.

Incomplete enrollment packets will hinder the enrollment process and your child may be excluded from school until we receive all of the necessary documents to complete his/her file.

If you have any questions, feel free to call me at the number below. Thanks for your cooperation and we look forward to a great school-year.

Sincerely,

Amber Cunningham
BSSD Student Registrar
(907) 624-4289
# ENROLLMENT FORM

BERING STRAIT SCHOOL DISTRICT

USE LEGAL NAME ONLY
STUDENT INFORMATION
--PLEASE PRINT--

**DATE:**

Child's Full Name:

Inupiaq/SLI Yupik/Yup'ik Name:

Date of birth: | Gender: | Grade Level:

Local address:

City: | State: | Zip Code:

SSN: | Birthplace:

**Ethnicity (Check all that apply)**

| Alaska Native | American Indian | White |
| African American | Asian | Other |

**CONTACT INFORMATION**

Contact 1: (Legal Parent or Guardian)

| Full Name: | Relationship: |
| Phone: | Occupation: | Work Phone: |
| City: | State: | Zip Code: |

Contact 2: (Child lives with - if different)

| Full Name: | Relationship: |
| Phone: | Occupation: | Work Phone: |
| City: | State: | Zip Code: |

Emergency Contact:

| Full Name: | Relationship: | Phone: |

Previous School: (If transferring)

| School Name: | City: | State: | ZIP Code: |

**Special Education**

Is this child receiving special education services: YES NO UNKNOWN

Does your child qualify for Migrant Education services YES NO

Printed name: Date:

**Signature of Parent/Guardian:**

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**FOR OFFICE USE ONLY:** (Secretaries: Check for packet completion before sending in to district office.)

- YES NO COPY OF BIRTH CERTIFICATE
- YES NO COPY OF IMMUNIZATION RECORDS
- YES NO COMPLETE MEDICAL PERMISSION FORM and SURVEY ADMIN. FORM
- YES NO COMPLETE PARENT LANGUAGE QUESTIONNAIRE
- YES NO COMPLETE INDIAN ED FORM 506
- YES NO COMPLETE STUDENT RECORDS REQUEST
- YES NO COMPLETE PERMISSION FORMS (E-Mail, permission to publish, photo/video form)
AUTHORIZATION FOR RELEASE OF IMMUNIZATION / TB RECORDS TO COMPLY WITH ALASKA'S "NO-SHOTS NO-SCHOOL" LAW

The purpose of releasing this information is to allow schools, childcare facilities and other centers that house school-age children to comply with Alaska's "No-Shots No-School" law. In many cases, the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA) requires written authorization before personal medical information can be released by a health care provider or health care organization. This form authorizes only the release of immunization records and/or confirmation of tuberculosis screening. I understand that this does not authorize release of any other personal medical information.

Name of child / student: ____________________________________________

Date of birth: ______________

Name of parent / guardian: _________________________________________

Health care provider / organization releasing information: _______________

School / organization requesting information: __________________________

Description of information to be released (check one or both):

☐ Immunization records

☐ Tuberculosis screening and results

I hereby authorize the disclosure of immunization records and / or tuberculosis screening information as described above. I understand that this authorization is voluntary. I understand that a health care provider may not condition treatment on whether I sign this authorization. I understand that if the person(s) or organization(s) authorized to receive this information is not a health plan or health care provider, the released information may no longer be protected by federal privacy regulations. To the extent that this information is required to remain confidential by federal or state law, the recipient of this information must continue to keep this information confidential. I understand that I may revoke this authorization at any time by notifying the organization releasing this information in writing. If I do revoke this authorization, I understand it won't affect actions taken before my revocation was received. I understand that I may request a copy of this authorization.

Please check ONLY one:

☐ I additionally authorize the re-disclosure of immunization records and/or tuberculosis screening information to other school or health care authorities should my child move to another school or school district AND I understand that this authorization to re-disclose will expire when the student reaches the age of majority or when this authorization is revoked.

☐ I DO NOT authorize further re-disclosure of this information and request that this authorization expire:
   ____ When student moves or graduates from the school or organization listed above or when this authorization is revoked.
   ____ Other (specify date): __________________________

Signature of parent or guardian: ______________________________________

Printed name of parent or guardian: _________________________________

Today's date: ________________________________
BERING STRAIT SCHOOL DISTRICT
Unalakleet, Alaska 99684
(907) 624-3611 FAX: 624-3099

MEDICAL PERMISSION FORM

Student Name ___________________________  Community _______________________
Birth Date ______________________________

Alaska law requires school districts to ensure medical compliance and the maintenance of specific records on each student enrolled in school. To do this in an orderly and expeditious manner our desire is to use available medical personnel for routine services, and if needed, emergency medical service. If an emergency arises every effort will be made to contact you as soon as possible before anything is done. It is also necessary for the school district to obtain, for student records, relevant medical information, such as immunization records, hearing and vision test results from health care providers.

Routine services may include physical examinations, vision screening, hearing screening, TB skin tests, health screenings, inoculations, etc., and does not include dental work or non-emergency medical services that may require your attention. Records to be obtained may include general health, vision and hearing screenings, immunization records, and physical examinations. All data collected is confidential and will be used for legal obligations pertaining to records of the named student.

For the student listed above, your signature will authorize official school district personnel to receive related medical records and, if needed, the opportunity to obtain emergency medical service when you cannot be contacted. It will also authorize release of hearing and vision screening results to Norton Sound and allow them to share their results with the school district.

Thank you.

Parent/Guardian Signature ___________________________  Date ___________________________

Note: Use one form per student. If you cannot sign for whatever reason so note and return to the school principal. Please return by ________________________.
Survey Administration Release Form

Under current law; Chapter 63, SLA 99, school districts are required to obtain written permission for any survey or questionnaire that will be administered during the upcoming school year. Notification and opportunity for review of any survey will occur no less than two weeks prior to administration. The Bering Strait School District encourages you to review at that time the survey for content and appropriateness.

At this time, the Bering Strait School District is planning implementation of the following surveys during the 2019/2020 school year. Notification of any additional survey instruments will be given as soon as possible.

- Educational Technology Usage Survey
- AASB Climate Survey
- Youth Risk Behavior Survey
- Student Surveys on District Educational Programs
- Seasonal Work Questionnaire (Migrant Education)
- Life Track Graduation Survey
- Permission to Videotape (Teacher Performance Review)

I understand that as the parent or legal guardian of this student, I may review any of the above survey instruments and determine the appropriateness of the survey in relation to my student. I can remove my student from the survey administration.

Name of Student: _____________________________________________

Grade of Student during the 2019/2020 school year: ______________

Printed Name of Parent/Legal Guardian: ___________________________

Signature: _____________________________________________________

( ) I give my approval to administer surveys to my child this year. I understand that I may review the survey to be given no less than 2 weeks prior to administration, and I may remove my child at that time if I wish.

( ) I do not give my approval to administer any survey to my child during the 2019/2020 school year.

Revised 03/30/2017
HOME LANGUAGE SURVEY

SCHOOL DISTRICT ___________________________________________

Dear Parents/Guardians:

To make sure that all students receive the education services they need, the law requires us to ask questions about students' language backgrounds. The answers to Section A below will tell us if a student's proficiency in English should be evaluated and help us to ensure that important opportunities to receive programs and services are offered to students who need them. The answer to Section B below will help us communicate with you regarding the student and all school matters in the language you prefer.

STUDENT INFORMATION:
Student Name: ________________________ Sex: □ Female □ Male Alaska Student ID #: ________________
(Last Name, First Name)

Date of Birth: ___/___/______ School: ____________________ Grade: __________
Month Day Year

Place of Birth: ____________________ Participating in a student exchange program? □ Yes □ No

Has the student received formal education outside of the US? □ Yes □ No
If yes, circle grades completed outside of the US: K 1 2 3 4 5 6 7 8 9 10 11 12
If yes, what was the Language of Instruction? ____________________________________________

SECTION A: LANGUAGE BACKGROUND
1. What is the primary language used in the home (regardless of the language spoken by the student)? □ English □ Other ____________________________

2. What is the language most often spoken by this student? □ English □ Other ____________________________

3. What is the first language this student learned to speak? □ English □ Other ____________________________

SECTION B: COMMUNICATION PREFERENCES
1. In which language do you prefer to receive school communication? □ English □ Other ____________________________

PARENT/GUARDIAN SIGNATURE
Parent/Guardian Signature: _______________________________________

Printed Name: ______________________________________

Phone: __________________________
Date: __________________________

Information about schools' civil rights obligations to English learner students and limited English proficient parents can be found on USED’s Office for Civil Rights webpage https://www2.ed.gov/about/offices/list/ocr/ellresources.html. If you have questions about this form or about services available to your child, please contact your district or school at:

Home Language Survey
Alaska Department of Education & Early Development

Form #05-19-004
Updated July 2018
TITLE VI ED 506 INDIAN STUDENT ELIGIBILITY CERTIFICATION FORM

Parent/Guardian: This form serves as the official record of the eligibility determination for each individual child included in the student count. You are not required to complete or submit this form. However, if you choose not to submit a form, your child cannot be counted for funding under the program. This form should be kept on file and will not need to be completed every year. Where applicable, the information contained in this form may be released with your prior written consent or the prior written consent of an eligible student (aged 18 or over), or if otherwise authorized by law, if doing so would be permissible under the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and any applicable state or local confidentiality requirements.

STUDENT INFORMATION

Name of the Child ___________________________ Date of Birth ___________ Grade _______

(As shown on school enrollment records)

Name of School

TRIBAL ENROLLMENT

Name of the individual with tribal enrollment: _________________________________

(Individual named must be a descendent in the first or second generation)

The individual with tribal membership is the: _____ Child _____ Child's Parent _____ Child's Grandparent

Name of tribe or band for which individual above claims membership: ____________________________

The Tribe or Band is (select only one):

_____ Federally Recognized

_____ State Recognized

_____ Terminated Tribe (Documentation required. Must attach to form)

_____ Member of an organized Indian group that received a grant under the Indian Education Act of 1988 as it was in effect October 19, 1994. (Documentation required. Must attach to form)

Proof of enrollment in tribe or band listed above, as defined by tribe or band is:

A. Membership or enrollment number (if readily available) ________________________________ OR

B. Other Evidence of Membership in the tribe listed above (describe and attach) ____________________________

Name and address of tribe or band maintaining enrollment data for the individual listed above:

Name ____________________________ Address ____________________________

City ____________________________ State ____________________________ Zip Code ____________________________

ATTESTATION STATEMENT

I verify that the information provided above is accurate.

Name Parent/Guardian ____________________________ Signature ____________________________

Address __________________________________________ City ____________________________ State ____________________________ Zip Code ____________________________

Email Address ____________________________ Date ____________________________
Dear Parent/Guardian:

Throughout the school year, there may be times when Bering Strait School District (BSSD) staff, the media, or other organizations, with the approval of the school principal, may take photographs of students, audio/videotape students, or interview students for school-related stories in a way that would individually identify a specific student.

I, Parent/Guardian of ________________, grant unto my child’s school and to the Bering Strait School District the permission to use my child’s photographs and/or videotaped image for the purposes mentioned above. I understand and agree that BSSD may use these photos and/or videotaped images in subsequent school years unless I revoke this authorization by notifying the school principal in writing.

Furthermore, I hereby consent that such photographs, films, recordings, projects, and tapes are the property of the school, and they shall have the right to distribute, duplicate, reproduce, and make other uses of such photographs, films, recordings, projects, and tapes as they desire free and clear of any claim whatsoever on my part.

Please check the appropriate box:

☐ I DO give my permission to you to include my child’s image on videotape or photos as he or she participates in class conducted at Bering Strait Schools.

☐ I DO NOT give my permission to videotape my child or to reproduce materials that my child may produce as part of classroom activities.

Signature of Parent/Guardian: ________________________________

Date: ________________________________

Revised: March 2016
Dear Parents/Guardians;

As part of your son's/daughter's educational program, (s)he will have the opportunity to publish documents and projects on the World Wide Web (WWW). These documents might include a personal home page, a story or poem, a graphic, a science or research project, or a collaborative project with other students locally or internationally. Individuals with Internet access around the world will be able to view and possibly respond to your child's work by electronic mail. We think this is an exciting and enriching opportunity for our students.

We will publish these documents only with your written permission. Please consider the following options, then sign and return this form to your child's teacher. Thank you for your cooperation.

**BSSD Guidelines:**
* Published documents may not include a child's phone number, street address or box number, or names of other family members;
* Documents may not include any information which indicates the physical location of a student at a given time other than attendance at a particular school or participation in school activities;
* Documents may not contain objectional material or point directly or indirectly to objectional material;
* Documents must conform to school board policies and established school guidelines.

Additionally, documents must be edited and approved by a referring teacher and school principal before publication.

**Parent/Guardian Permission:**
I grant permission for my son/daughter, ______________________, to publish documents on the World Wide Web as described above, including the following: (initial all that apply)

First Name
Last Name
Photograph
Return e-mail address

I grant permission for my son/daughter, ______________________, to publish documents as described above.

Parent/Guardian signature: ________________________________

Date: ________________________________
Bering Strait School
District Internet and
Electronic Mail
Student Agreement

Dear Parent or Guardian,

We are pleased to be able to offer students in the Bering Strait School District access to the District computer network for electronic mail and Internet access. To obtain an electronic mail account and Internet access, all students must obtain parental permission and must sign and return this form to the school office.

Access to e-mail and the Internet will enable students to explore thousands of libraries, databases, and bulletin boards while exchanging messages with Internet users throughout the world. Students will also be able to view the work of other students across the world and participate in cooperative projects, while providing the possible opportunity to post their own work or projects for others to see.

District Internet and E-Mail Rights and Responsibilities

Internet access and e-mail usage is a privilege not a right, therefore students are ultimately responsible for proper behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school and district rules for behavior and communications apply. The network is provided for students to conduct research and communicate with others. Access to network services is given to students who agree to act in a considerate and responsible manner. Parent permission is required and students who do not have such permission are responsible for not accessing the Internet at school. Access is a privilege, not a right.

Access entails responsibility. Individual users of the District computer networks are responsible for their behavior and communications over those networks. It is expected that users will comply with District standards and will honor the agreements they have signed. Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on District servers will always be private. Within reason, freedom of speech and access to information will be honored. During school, teachers will guide students to appropriate materials.

The following are not permitted:
• Sending or displaying offensive messages or pictures
• Using obscene language
• Harassing, insulting or attacking others
• Violating copyright laws
• Using another’s password
• Trespassing in another’s folders, work or files
• Employing the network for commercial purposes
• Deliberate damage to hardware or software
• Use of District computers for illegal activities

Violations may result in a loss of access as well as other disciplinary or legal action.
User Agreement/Parent Permission Student Form

Please return this page to the school

The Bering Strait School District is not liable for any harm or injury that a user may suffer as a consequence of any inaccurate information the user may obtain through the Internet and Electronic Mail Services. By entering into this User Agreement, the user agrees to be bound by this release of liability and waives any and all rights to assert claims which may arise due to use of these electronic services.

(6 AAC 96.400-.420)

As a user of the Bering Strait School District computer network, I hereby agree to comply with the rules stated on the reverse side of this form regarding communications over the network, while honoring all relevant laws and restrictions.

STUDENT

Student Name (Print):

School/Location:

Student Signature:

Date:

As a parent or legal guardian of the minor student signing above, I grant permission for my student to access networked computer services such as electronic mail and the Internet. I recognize it is impossible for the Bering Strait School District to restrict access to all controversial materials. I hereby give permission for my child to access the Internet and to publish information on web pages (except for home addresses and phone numbers) and certify that the information contained on this form is correct. This permission shall be in effect as long as this student is enrolled in the Bering Strait School District. I may at any time revoke this permission by notifying the student’s school in writing.

PARENT OR GUARDIAN

Parent/Guardian Name(Print):

Parent/Guardian Signature:

Date: