

BERING STRAIT SCHOOL DISTRICT

P.O. BOX 225 • UNALAKLEET, ALASKA • (907) 624-3611 • Fax (907) 624-3099

BREVIG MISSION • DIOMEDE • ELIM • GAMBELL • GOLOVIN • KOYUK • SAINT MICHAEL
SAVOONGA • SHAKTOOLIK • SHISHMAREF • STEBBINS • TELLER • UNALAKLEET • WALES • WHITE MOUNTAIN

JOB POSTING

TITLE: *Educational Technology Specialist*

QUALIFICATIONS:

1. High school diploma or GED.
2. Minimum of three years experience performing technology-related functions.
3. Proficiency with social media platforms, including Twitter, Remind, Clever, Hootsuite or similar.
4. A foundation in assistive technology, especially where it applies to student populations and public school environments.
5. Preferred experience to micro-computing platforms, to include Raspbian, Arduino and others.
6. Experience with student organizations and teams.
7. Demonstrated experience in the maintenance and troubleshooting of computers and mobile devices, particularly Mac OS and iOS
8. Able to safely, regularly lift and/or move up to twenty (20) pounds, and occasionally lift and/or move up to fifty (50) pounds.
9. Demonstrated ability to live and work in a cross-cultural setting.
10. Capacity to generate positive, safe, and district-focused content, aimed at distribution through social media.

ESSENTIAL FUNCTIONS:

1. Maintain the District's social media presence, with a focus on outreach and community engagement.
2. Develop and maintain a collection of assistive technology tools and strategies.
3. Promote positive student engagement through STEM activities.
4. Manage the district website and administer the school websites.
5. Work with local staff to provide technology systems training, submitting computer repair tickets, and IT Helpdesk requests.
6. Assist other technology staff with repairs, imaging, and maintenance.
7. Other duties as assigned.

REPORTS TO: Coordinator of Technology

SALARY: Placement on the Classified Salary Schedule

LENGTH OF EMPLOYMENT: 190 days, Full-time

LOCATION: Bering Strait School District Office

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy.

Send initial letter of application with resume to:
Perry Corsetti, Director of Human Resources
Bering Strait School District
P.O. Box 225
Unalakleet, Alaska 99684-0225
pcorsetti@bssd.org